

Gift Aid Questions and Answers

Q What is all this about?

A Making a Gift Aid declaration enables Ham Scout Group to reclaim tax paid on subscriptions and donations to the Group. This is a significant and important source of income for the Group.

Q Is a Gift Aid declaration complicated?

A No, it is very simple and only requires you to declare that you want your subscriptions to be treated as Gift Aid payments.

Q Do I have to complete a separate declaration for each of my children in the Group?

A No, one declaration covers all payments you make in respect of their subscriptions.

Q Will I have to reveal any personal tax information?

A No, all that is needed is very basic information including your name, address and confirmation that you want your Subscriptions to be treated as Gift Aid payments.

Q Will it cost me anything extra?

A No, the Group will simply claim back tax that would have otherwise have gone to the Inland Revenue. We can then use this tax to reduce the impact of subscriptions, and improve our programme.

Q What will I have to do in the future?

A Nothing, once you complete the declaration this covers your child(ren) until they leave the Group. You need only notify the Group if you change name, address or are no longer able to confirm the details on the declaration.

Q What happens if my child changes section?

A Nothing, as the Gift Aid declaration is not in respect of a specific sum but merely the subscription, however much that will be.

Q What happens if I stop paying tax?

If you stop paying tax or have paid insufficient tax to cover the amount the Group will be claiming back you should inform the Scout Group and they will not make a claim for your payments.

Q What happens if my child leaves the Group?

A As there is no legal commitment in a Gift Aid declaration the Group will only claim back the tax on the payments you made before the child left the Group.

Q If I am a higher rate tax payer can I claim back the extra tax?

A Although the Group can only claim back tax at the standard tax rate, higher rate taxpayers can claim the difference back as tax relief on their self-assessment forms.

Q Why are there two declarations overleaf?

A We are advised to treat Gift Aid declarations on subscriptions separately from other donations.

Q What should I do now?

A Complete the form and return it to your child's leader as soon as possible.

Thank you!

GIFT AID DECLARATION (Subscriptions)	
Ham Scout Group	Charity Number: 303813

Title _____ Forename(s) _____ Surname _____

Address _____

Post Code _____

I would like Ham Scout Group to treat all payments I make or have made on or after the 6th of April 2000 in respect of subscriptions to the Group as Gift Aid donations.

Signed:

Date ____ / ____ / ____

GIFT AID DECLARATION (Donations)	
Ham Scout Group	Charity Number: 303813

Title _____ Forename(s) _____ Surname _____

Address _____

Post Code _____

I would like Ham Scout Group to treat all payments I make or have made on or after the 6th of April 2000 in respect of donations to the Group as Gift Aid donations.

Signed:

Date ____ / ____ / ____

Notes

1. You must pay an amount of income tax or capital gains tax at least equal to the tax we reclaim on the payments (currently 23p for every £1 you give).
2. You can cancel this declaration at any time by notifying Ham Scout Group.
3. Please notify Ham Scout Group if you change your name or address.